



PUNGGOL SECONDARY SCHOOL 培道中学

51 Edgefield Plains, Singapore 828870 Tel: 6489 7851 Fax: 6489 7859

Website: www.punggolsec.moe.edu.sg

7 Jan 2022

Ref. No: 005/2022

Dear Parents/Guardians,

2022 Principal's Back-To-School Message

Welcome to the new school year of 2022! I hope your child/ward spent the year-end holidays meaningfully, and found the first week of school programme enjoyable. This year, we designed a special start-of-the-year programme, to strengthen teacher-student-relationship and peer relationship as these would help provide important foundation for the year ahead. All students actively participated in the activities planned by our staff and Student Leaders, from class bonding to learning about study skill. I was impressed by the way they interacted with each other, making PSS a wonderful place to be. Our Punggolites are well settled into the rhythm of things.

I am also happy to share that despite the challenges, our students performed very well at the 2021 GCE 'N' Level Examinations. Almost all subjects for both NA and NT courses showed improvement in the number of passes and distinctions. Additionally, the school has also become a choice school for more students, based on the admission information of the 2022 Sec 1 cohort. Close to 95% of our current Sec 1 students chose the school as one of their top 3 choices, a significant improvement from 86% from the 2021 Sec 1 cohort.

Formal lessons begin next week and we will continue to provide a holistic education to develop confident learners and leaders guided by values and motivated to excel. This year, **HBL Day will continue to take place every alternate Fridays for Sec 1-Sec 3 students, starting 14 Jan**, to enable students to learn self-directed learning skills and pursue their interest. Under our Personalised Digital Learning Programme (PDLP), **from 10 Jan, all Sec 2-4 students will bring their laptops to school daily** to support their learning and development of digital competencies. With the devices, there will be no need for students to have their handphones with them during lesson time. Hence, **from 10 Jan, all Sec 2-4 students will safekeep their handphones in their lockers**. Consequently, they will also **need to carry their TraceTogether token with them in school**, to facilitate contact tracing when necessary. This is in support of the national initiative to ensure their safety and the safety of all staff and students in the school. When the Sec 1 students receive their laptops, they will also need to abide by the school handphone policy.

Maintaining safety continues to be of critical importance to us. We will continue to adopt all necessary Safe Management Measures (SMM) to make PSS a conducive environment for learning. For information on school policies, safety instructions, assessment and CCA matters, please refer to the student e-handbook that was sent via Parents Gateway on 30 Dec 2021. Some key information and reminders have been highlighted for easy reference.

I encourage you to join the school's Parent Support Group (PSG) so that you can get involved with the school's activities, get to know other parents and build closer relationship with your child/ward. Effective parenting cannot occur in isolation from the school, and we would like to partner you to develop your child to be the best that he/she can be. Please sign up at <https://go.gov.sg/psspsg-appform> if you are interested.

I look forward to continue to partner you to create a fruitful and enriching PSS experience for our Punggolites. Stay safe and stay healthy. If you have any questions, please contact us at punggol_ss@moe.edu.sg or call us at 64897851.

Again, welcome to the PSS family!

Yours sincerely,

Mrs Angeline Huang
Principal



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Key Information and Reminders

Personalised Digital Learning Programme (PDL) Policy

Students are required to bring a fully charged laptop everyday. Provision is made for students to charge their devices in the classroom if it runs out battery after 12 pm. Charging stations are available to charge their devices after school. Handphones cannot be used as a substitute learning device due to its limited features. Students are reminded to place their devices in their lockers when it is not in use.

Rental of Lockers

Students are highly encouraged to rent lockers especially for the purpose of safekeeping their handphones and laptops. Parents can book the rental of the locker and make payment for the rental services directly to the vendor, Kaichi Spacemaster Pte Ltd, through this link: www.rent-a-locker.com.

Attendance, Assessment and Timetable matters

Attendance

- Reporting Time: Mon to Thu: 7.30am; Friday: 9.00 am
- Students can report in half school uniform, as long as they need to wear masks.
- Students who are not at the parade square or classroom by then will be marked as late.
- If your child/ward is unwell for a school day, kindly provide a medical certificate for his/her absence. Only **two** parents' letters will be allowed per semester, including absences from their Co-Curricular Activity (CCA). For Weighted Assessments or examinations, students must provide medical certificate for his/her absence. Parents' letter will not be allowed.

Timetable

- We will continue to run on an odd and even week timetable, where every even week Fri is a HBL day for Secondary One to Three.
- On HBL day, students are still required to submit their temperature online and complete their assigned tasks at home.

Safe Management Measures and Trace Together Token

Students are required to bring their Trace Together Token daily for contact tracing purposes.

To maintain the safety of all students and staff, the following safe management measures will continue to be practised:

- Daily temperature-taking and screening procedures
- Strict safe distancing measures to prevent intermingling
- Wearing of masks by students and staff
- Practice of good personal hygiene and continuation of wipe-down routine.

Your child/ward is required to bring a working thermometer daily. We would like to remind parent/guardian to monitor the well-being of their child/ward. If he/she develops flu-like symptoms, kindly consult a doctor immediately, and refrain from coming to school until he/she has recovered fully. We seek parents'/guardians' understanding and cooperation in this matter, as part of our social responsibility.

PSS Student Support Team

The Student Support Team is available to support your child/ward's mental health, social-emotional development and special educational needs (SEN). The team comprises the School Counsellor, Allied Educator - Learning & Behavioural Support (AED LBS) and the School Welfare Officer (SWO).

Parents/Guardians may refer your child/ward to this team via the personnel at their extension number here: <https://punggolsec.moe.edu.sg/the-pss-learning-experience/character-and-citizenship-education/pss-student-support-team> You may also refer your child/ward to the team via your child's form teacher at their email address: <https://punggolsec.moe.edu.sg/our-school/2022-form-teachers>